

## INSTRUCTIONS FOR AUTHORS

*Articles for publication:* Original scientific papers (up to 10 typewritten pages), short communications (up to 5 pages), notes (up to 3 pages), preliminary communications (up to 4 pages), review articles covering author's research experience (up to 30 pages), extended abstracts from section meetings (to 3 pages) and book reviews (up to 2 pages) will be published.

*Manuscript:* The manuscript, written in English, should be submitted in triplicate (original and disc included) to the editor: Professor Dragutin Dra`i}, Serbian Chemical Society, Karnegijeva 4, PO. Box 35-08, 11120 Belgrade, Serbia and Montenegro. Electronic version in Word 2000 format in one file should be supplied on a disk. E-mail submission is not accepted.

*Typing:* Type manuscripts double-spaced on one side of white bond A4 paper leaving approximately 3 cm for margins. Use the left margin to indicate the positions for figures and tables. Number all pages of the manuscript including a separate list of references, tables, and figure captions.

*Title page:* The title page should contain (in this order): The title, complete full names of all authors (in capital letters), complete addresses of all authors, an abstract, and keywords (5-6). In multi-authored texts the author's affiliation should be indicated with superscript numbers placed after the author's name and before the appropriate address. Use an asterisk to indicate the corresponding author. Do not use any underlining. The use of E-mail addresses is encouraged.

*Abstract:* A one-paragraph abstract of 150-200 words indicating the essentials should be given and clearly set off from the text. Domestic authors should also submit, on a separate page, an abstract in Serbian including the title, names and addresses.

*Tables:* Tables should be numbered in order of appearance by Roman numerals. Tables should be kept to the minimum. No data should be duplicated in both graphical and tabular form. All tables should be provided with headings and should be intelligible without reference to the text. Collect tables at the end of the manuscript. Well composed and clearly typed tables (TimesNewRoman, 9 points) may be considered for direct reproduction.

*Figures:* The number of illustrations should be restricted to the absolute minimum. Figures should be numbered consecutively in Arabic numerals. Line drawings, produced with India ink on tracing or white bond paper, suitable for direct reproduction should be given on separate sheets and identified on the reverse side with the author's name and the figure number. Figures legends should be typed on a separate page. Drawings and lettering size should permit 50 % reduction.

*Photographs:* Photographs should be avoided unless they are of high contrast, clear, black and white, glossy prints. Color prints can be printed at additional cost.

*Formulae:* Mathematical expressions should be contained in single line format, double subscripts and root signs should be avoided, fractions should be indicated by a solidus (/) rather than by a horizontal line. Exponentials should be given as exp ( ). Use parentheses freely to avoid ambiguities. Make clear distinctions between the digit "one" and letter "I" and between the digit "zero" and a capital "O". Do not use small letter "o" for zero.

*Structural formulae:* Structural formulae should be submitted, as camera reproducible artwork.

*Units:* Authors are requested to use SI units.

*Symbols, terminology and abbreviations:* Internationally accepted usage is recommended, unusual or handwritten symbols and Greek letters should be clearly indicated. Symbols and abbreviations should be defined and used consistently.

*Chemical nomenclature:* Follow the usage of Chemical Abstracts whenever possible.

*References:* Indicate references in the text using normal size numeric superscripts in consecutive order. Do not put numbers in parentheses. List references at the end of the text in order of their appearance. Give names of all authors (do not use "et al."), do not give article titles for journals, do not use any underlining and do not put interpunction signs when unnecessary. Examples:

1. A. Author. B. Author, J. Serb. Chem. Soc. 50 (1985) 123
2. C. Author, Textbook of Chemistry, Publisher, City, 1900, p. 123
3. D. Author, in Chemistry Handbook. E. Editor, Ed., Publisher, City, 1900, p. 123

Abbreviations of journal titles should conform to those adopted by Chemical Abstracts. Transliterate Russian references as follows:

**ж → zh, х → kh, ц → ts, ч → ch, ш → sh, щ → shch, ы → y, ю → yu, я → ya, э → e, й → i, ь → '**

*Cover letter:* The corresponding author has to enclose to the manuscript a cover letter which, among other things, should contain a statement that the results presented in the manuscript have not been published or submitted for publication elsewhere. No manuscript without such signed statement will be considered for publication.

*Offprints:* Authors will normally receive 20 reprints without covers. There are no page charges for this Journal.

*Reviewing:* All manuscripts submitted to the Journal will be reviewed. Authors are encouraged to submit three names and addresses (e-mail included) of possible reviewers.

Prospective authors are welcome to inquire at the Editorial Office for additional information regarding the editorial policy of the Journal.