

Check List

✓ Before you submit your manuscript and artwork, please ensure you can answer 'yes' to the following:

- Full name(s) of author(s) and denotation of the corresponding author(s), along with their e-mail address(es), full postal address(es) and telephone/fax numbers are given
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- The names and e-mail addresses of potential Referees, as well as those of unwanted ones if any, are provided in the Cover Letter
- The files are in the correct format: manuscript in MS Word; illustration in TIFF, EPS or JPG (See [Artwork Instructions](#) for details)
- Keywords and Running title are provided
- The references are in the correct format (see Instructions for Authors for details)
- All references mentioned in the Reference list are cited in the text in a continuous order. The Reference List is free of duplicates.
- The recommended naming conventions (see Instruction for Authors) have been used
- The manuscript has been 'spell checked'. Either US or UK English is used consistently.
- All tables (including captions and footnotes) are present
- All Illustrations is numbered according to its sequence in the text
- Figures and/or Schemes & Tables have captions. All illustrations and Tables are referred to in the text
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- All illustrations are provided as separate graphic files. It is recommended to remove All Alpha channels are removed and the layers are flattened before submission of TIFF files
- The graphics are of high-resolution (preferred formats are either TIFF or EPS; ensure all necessary files have been uploaded)
- The color images are provided in the RGB colorspace
- The physical dimensions of the artwork match the required dimensions (See [Artwork Instructions](#))
- The lettering used in the artwork does not vary greatly in size (See [Artwork Instructions](#))
- Permission has been obtained for use of copyrighted material from other sources (including the Web)
- All the rights are cleared both for print and electronic publication
- The required warranty is included in the Cover Letter